

Request for Confidential Address (Pursuant to Assembly Bill 225, 82nd Sess. (Nev. 2023)) CV – 5

When to use this packet:

- You are a resident of Washoe County.
- You meet the requirements of Assembly Bill 225, 82nd Sess. (Nev. 2023) (A.B. 225).
- You wish to have your personal information kept confidential OR you are a representative of a governmental agency and you wish to petition the Court on behalf of a person who is an employee of the governmental agency who meets the requirements of A.B. 225.
- NOTE: You can request that personal information filed after the date of the Court’s order also be maintained in a confidential manner.
- NOTE: This order will expire 5 years after the date it is signed. To extend your order, you may submit a request for an extension to this Court. This request must be made prior to your order expiring.

Who to contact if you have a question (Court staff cannot provide legal advice):

Law Library: 775-328-3250

Resource Center: 775-325-6731

Online Live Chat: www.washoecourts.com (bottom left-hand corner of website)

Step 1 – Complete the Following Documents:

1. Declaration of Petitioner
 - a. Attach evidence you wish to provide in support of your request as Exhibit 1.
2. Order Granting Request for Confidentiality
 - a. Fill out pages 1 and 2 of the Order only. Page 3 will be completed by the Court.
 - b. Attach the Order as Exhibit 2.

Step 2 – File the Documents

The documents may be dropped off at the Resource Center located at 1 S. Sierra Street, Reno, Nevada, 3rd Floor, or emailed to DeputyClerkLeads@washoecourts.us.

Step 3 – Provide certified copies of your file-stamped order to:

1. Washoe County Recorder
2. Washoe County Assessor
3. Nevada Secretary of State, Washoe County Clerk, City of Reno Clerk, and/or City of Sparks Clerk.

The penalty for willfully making a false statement under penalty of perjury is a minimum of 1 year, and a maximum of 4 years in prison, in addition to a fine of not more than \$5,000.00.

NRS § 199.145.

1 Code: 3370

2 Name: _____

3 Address: _____

4 Phone: _____

5 Email: _____

6 Self-Represented Litigant

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8 IN THE SECOND JUDICIAL DISTRICT COURT OF THE STATE OF NEVADA
9 IN AND FOR THE COUNTY OF WASHOE

10 IN THE MATTER OF A DECLARATION
11 FOR PERSONAL INFORMATION TO
12 REMAIN CONFIDENTIAL.

13 _____
14 (Print your name)

15 Case No. _____

16 Dept. No. _____

17 DECLARATION OF PETITIONER

18 I (print your name), _____, Petitioner, declare under penalty of
19 perjury, the following:

- 20 1. I am over the age of eighteen and competent to testify of my own knowledge to the following.
- 21 2. I am a resident of Nevada.
- 22 3. I am a qualified person listed in Assembly Bill 225, 82nd Sess. (Nev. 2023) to have my personal

23 information maintained by the offices of the County Recorder, County Assessor, Secretary of
24 State, or a county or city clerk in a confidential manner. Specifically, I am (check one):

25 A person who is not otherwise described in NRS 247.540, NRS 250.140, or NRS
26 293.908.

27 A representative of a governmental agency petitioning the Court on behalf of a person
28 who is an employee of the governmental agency and who is not described in NRS
29 247.540, NRS 250.140, or NRS 293.908.

30 4. The reason I am requesting confidentiality is: _____

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5. There is a threat to me, my spouse, my domestic partner or my minor child which will be mitigated by making my personal information confidential because:

- or -

A threat has existed within the last 5 years to a person who holds a similar position to me and the threat was mitigated by making their personal information confidential because:

6. I have attached:

Evidence of the existence of a threat to me, my spouse, my domestic partner, or my minor child and that such threat is mitigated by making the personal information contained in the records of the Nevada Secretary of State, Washoe County Recorder, Washoe County Assessor, Washoe County Clerk, City of Reno Clerk, and the City of Sparks Clerk confidential.

- or -

Evidence that a threat has existed within the last 5 years to a person who holds a similar position to me and that such threat was mitigated by making the personal information contained in the records of the Nevada Secretary of State, Washoe County Recorder,

1 Washoe County Assessor, Washoe County Clerk, City of Reno Clerk, and the City of
2 Sparks Clerk confidential.

3 7. Confidentiality should attach to the following items of personal information:

4 Address: _____

5 Recorded document number(s): _____

6 _____

7 _____

8 Telephone numbers: _____

9 Email address: _____

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11 This document does not contain the personal information of any person as defined by NRS
12 603A.040.

13 I declare under penalty of perjury under the law of the State of Nevada that the foregoing is
14 true and correct.

15 Dated this (day) _____ day of (month) _____, 20____.

16
17 Submitted by: (Your signature) _____

18 (Print your name) _____

INDEX OF EXHIBITS

Exhibit Number _____ **Number of Pages** _____

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Exhibit Cover Page

EXHIBIT NUMBER 1

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EXHIBIT NUMBER 2

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IN THE SECOND JUDICIAL DISTRICT COURT FOR THE STATE OF NEVADA
IN AND FOR THE COUNTY OF WASHOE

IN THE MATTER OF:

Case No.

Department No.: 6

Petitioner,

**ORDER GRANTING REQUEST FOR CONFIDENTIALITY
PURSUANT TO ASSEMBLY BILL 225, 82ND SESS. (NEV. 2023)**

Whereas _____, (Petitioner) has filed a Declaration with this Court in compliance with the requirements of Assembly Bill 225, 82nd Sess. (Nev. 2023) (hereinafter A.B. 225);

Whereas the Declaration establishes that Petitioner is a person entitled to request that personal information be kept confidential under A.B. 225;

Whereas this Court finds by a preponderance of the evidence that there exists a threat to the Petitioner or the spouse, domestic partner or minor child of the Petitioner which is mitigated by making the requested personal information confidential, or that a threat existed within the last 5 years to a person who holds a similar position as the Petitioner and that such threat was mitigated by making the requested personal information confidential;

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1 Whereas Petitioner has sufficiently described the pieces of personal information for which
2 Petitioner is seeking confidentiality and has identified such items of personal information as
3 follows: Address: _____

4 Recorded document number(s): _____

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6 _____

7 Telephone numbers: _____

8 Email address: _____
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10 and

11 Whereas this Court believes it is fully informed of the premises and of the facts and
12 circumstances of this case.

13 IT IS HEREBY ORDERED that the Washoe County Assessor shall keep confidential and
14 shall not disclose the Petitioner’s personal information as described above, except as otherwise
15 authorized by A.B. 225.

16 IT IS FURTHER ORDERED that the Washoe County Recorder shall keep confidential
17 and shall not disclose the Petitioner’s personal information as described above, except as otherwise
18 authorized by A.B. 225.

19 IT IS FURTHER ORDERED that the Nevada Secretary of State, Washoe County Clerk,
20 City of Reno Clerk, and City of Sparks Clerk shall keep as confidential the personal information
21 as described above, except as otherwise authorized by A.B. 225.

22 IT IS FURTHER ORDERED that this Order shall expire 5 years after the date of the Order.
23 The Petitioner may submit a request to this Court to extend the Order, which will expire 5 years
24 after the date of the extension.

25 IT IS FURTHER ORDERED that upon evidence sufficient to the Washoe County
26 Assessor, Washoe County Recorder, Nevada Secretary of State, City of Reno Clerk, and/or the
27 City of Sparks Clerk that the real and/or personal property subject to this Order has been conveyed
28 from a person herein named in this Order, or that the Order has expired, the agency may without

1 further order of this Court terminate the non-disclosure of confidential information as delineated
2 herein.

3 IT IS HEREBY FURTHER ORDERED that this Order shall be sealed and access will not
4 be allowed to anyone without a court order.

5 Dated this _____ day of _____, 20____.

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CHIEF DISTRICT JUDGE

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